

Amateur Swimming Association

Technical Swimming Committee

Minutes of meeting held on Sunday 3rd December 2006 commencing at 10.30am
At the Crowne Plaza Hotel, NEC, Birmingham

Present:

Toby Tunstall	Chairman,
William Collins	ASA London Region
Phil Goldman	ASA South West Region
Lis Hartley	ASA South East Region
Andrew Marvin	ASA East Midland Region
Don Neate	ASA East Region
Barry Saunders	ASA North East Region
Diane Stafford	ASA North West Region
Liz Sykes	ASA West Midland Region
Josie Grange	Specialist
Dennis Yeoman	Specialist
Terry Denison	BSCTA

Also in attendance (non-voting):

Ian MacKenzie	Swimming Leagues
Nick Sellwood	English Talent Manager
Katie Brazier	Commercial Director
Jane Nickerson	Director Of Operations
Jane Davies	Administrator

An apology for absence was received from David Sparkes, Anne Adams-King

- 1 The chairman welcomed Terry Denison, Ian MacKenzie and Jane Nickerson to the meeting.
- 2 **Minutes of meeting held on Sunday 24th September 2006**
 - 2.1 These were approved as an accurate record.
- 3 **Matters Arising**
 - 3.1 Min 1.0- Commonwealth Games: It was reported that the Commonwealth Games Council has amended the programme of sports. In future Aquatics is synonymous with Speed Swimming and does not include Open Water, Synchronised Swimming, Diving or Water Polo. It was also reported that plans are being made for a Commonwealth Youth Games event in India, 5-9th October 2008. Although no decision has yet been made to compete in the Youth Games it was suggested that a budget should be identified to support preparations for this event and the subsequent Commonwealth Games in New Delhi in 2010. JD
 - 3.2 Min 9.2.10- County Championship Issues: The meeting was updated on the latest correspondence with Gloucester County. The administrator was requested to continue the dialogue. JD
- 4 **ASA National Age Group Championships 2007**
 - 4.1 Qualifying Times: Formal acceptance of these as previously circulated and published on the website was recorded.

- 4.2 Programme of events: Following discussion it was agreed to amend the programme of events to include 4x200m Freestyle teams for boys and girls. Twenty (20) teams to be invited following the submission of results from qualifying rounds held in ASA Regional Championships, Scotland and Wales. In addition, it was agreed to increase the number of participating teams in the 4x100m freestyle and medley teams from twenty to thirty (30). The administrator was requested to write to Scotland and Wales informing them of the change. JD
- 4.3 Seeding of Entry Times: Following discussion it was agreed that, if possible, those swimmers with short course entry times would be seeded separately from those with long course times. BS
- 4.4 Championship Conditions: These had been previously circulated and agreed, however, following the amendments noted above a further revision would be required. BS
- 5 **ASA National Youth Championships**
- 5.1 Qualifying Times: Formal acceptance of these as previously circulated and published on the website was recorded.
- 5.2 Programme of Events: These had previously been circulated and agreed however; a suggestion was made to re-position the 3K event in the programme if possible. It was also suggested that consideration should be given to starting the evening final sessions a little earlier than already indicated in the programme. BS
- 5.3 Determination of the Youth Champion: Following discussion it was agreed that the Youth Champion should be the Youth swimmer recording the fastest time in either of the Youth finals or the final of the ASA National Championships. It was noted that in the majority of events the National Championship finals take place on the day following the Youth finals and therefore the presentation for the Youth Champion cannot be made until the latter event is swum if any youth swimmers are participating in that final.
- 5.4 Top Youth Club Team: It was reported that in recent years some coaches had adopted a particular strategy to secure this title, therefore a recommendation had been made to discontinue this award. BSCTA recommended the continuation of the award to recognise successful club and following discussion it was agreed that BSCTA should review, develop and manage a points scoring system for the determination of this. BSCTA
- 5.5 Foreign Nationals: It was agreed that only two foreign nationals would be permitted to compete in a Youth final.
- 5.6 Championships 2008: It was agreed that a working party should convene to discuss the structure of the Youth and ASA Championships for 2008. A report to be submitted for discussion at the next meeting. BS
- 6 **Report from the English Talent Manager**
- 6.1 National Training Camps: The meeting was updated concerning the method used to select athletes for these camps in 2007. It was noted that in future years such selections would be taken from performance in the National Age Group and National Youth Championships.
- 6.2 Regional Training Camps: The meeting was updated on the proposals for Regional camps.
- 6.3 The meeting congratulated the English Talent Manager on the progress to date. It was agreed that the meeting would be provided with a briefing paper summarising the current situation. NS

- 7 **Swimming Conference 2007**
- 7.1 It was reported that following early difficulties identifying a location within budget the conference entitled “ Helping Clubs and Counties to deliver what they do best” had been arranged for Sunday 21st January 2007 at the Belfry Hotel. The administration being handled by the ASA National Events Office.
- 7.2 Programme for the day: Details of the programme content previously circulated were agreed subject to some minor amendment. AM
- 8 **League Swimming**
- 8.1 Dennis Yeoman outlined the current situation. It was recognised that many leagues provide excellent opportunities for club swimming, however, not all such competitions are in accordance with ASA Law. Preliminary investigation had identified areas of good practice with leagues embracing LTAD principles to provide innovative programmes. It was agreed that a working group should be set up to develop such best practice and provide guidelines to ensure compliance with the minimum age of competition, team manager training and associated child protection issues. DRY
- 8.2 Minimum Age of competition: It was reported that a meeting of the membership working party has been arranged with this issue as an agenda item.
- 9 **Re-structuring of the ASA Open Water Committee**
- 9.1 A paper had been prepared by the Director of English Programmes and previously circulated to the meeting. Following discussion the recommendation was agreed.
- 10 **Team Manager Training**
- 10.1 Dennis Yeoman advised that the initial funding used to promote this initiative had been exhausted and that other mechanisms for delivery were now needed, or costs to the volunteer could escalate significantly. It was reported that following discussions agreement had been reached that course material for both candidates and presenters (password protected) would be accessible from the website in future to keep costs to a minimum.
It was noted that the education department were developing methods to assist such trainers/presenters in the delivery of course material.
- 11 **Swimming Officials:**
- 11.1 The minutes of the 12th November were noted. Appendix A
- 11.2 Min.3.1- Appointments to the Pre-Fina and Fina Lists: It was agreed to support the recommendation that Pre-Fina officials appointed to ASA National events should be expected to undertake a variety of duties at the event and not officiate solely as a Referee. This would enable other qualified referees to be given the experience of officiating as a Referee. Technical Directors to be advised of this. Officials
- 11.3 Min 10.1- Licensing of Officials: Following discussion the meeting agreed to support the licence fee of £10 for a period of 4 years. Officials
- 12 **Swim 21 National Panel Minutes**
- 12.1 The minutes of 16th August were noted.
- 12.2 Min 3.2- Child Protection Courses; It was reported that training to provide trainers to deliver swimming specific child protection courses has been arranged for December with a further one planned for the future. This initiative is aimed to enable easier and cheaper access to child protection courses in the future; however, preliminary

information is unclear as to the actual cost to clubs of this swimming specific course.

13 **ASA Board**

13.1 The minutes of the meeting on 22nd September were noted.

14 **British Swimming Technical Swimming Committee**

14.1 The minutes of the meeting on 5th October were noted

14.2 The minutes of the meeting on 10th November were noted.

15 **British Swimming Board**

15.1 The minutes of the meeting on 15/16th September were noted.

16 **AOB**

16.1 Photography: Clarification was requested concerning the appointment of official photographers at swimming events and the implications of subsequent publication on websites. It was reported a meeting has been convened between the Independent Child Protection Officer, Head of Legal Affairs, Commercial Director and director of Operations to review the existing guidelines.

16.2 Policy for the use of mobile phones: It was noted that the policy agreed for teachers and coaches is relevant to team managers and all support staff.

16.3 English Short Course Circuit: It was reported that an initial planning meeting had taken place. It was agreed that the competition should be held on the first weekend of November, December and January. Round 1 in November to be the Regional Championships, swum either Long or Short course.

15 **Date of Next Meeting**

Sunday 25th March 2007, 10.3am, Hilton Metropole, NEC, Birmingham