

**Committee** Swimming committee  
**Venue** Royal Wolverhampton School  
**Time and Date** 4<sup>th</sup> April 2009

**Present:**

Liz Sykes ES (Secretary)	Debbie Deane DD (Regional Development Officer)	Jo Deakins
Nicky Lowe (Worcs rep)	Vivienne Hewitt (Worcs rep)	Lindsay Jackson (Warks rep)
Kath Gibson KG (Shrops rep)		

**Apologies:** Tony Green, Jeff Wilkes, Stewart Nicklin, Dave Corbett, Mavis Fox, Stuart Highfield

Minute	Agenda Item	Details	Action
	<b>Welcome</b>	In the absence of Mavis Fox, Liz Sykes acted as Chair for the meeting.	
09/11.00	<b>Minutes of meeting 17<sup>th</sup> January 2009</b>	Agreed as correct.	
09/11.00	<b>Matters arising from minutes of 17<sup>th</sup> January 2009</b>		
09/11.01	09/01.01 <i>Level 2 Team Manager course</i>	Not happened yet – still arranging appropriate date. Dennis Yeomans thought Level 1 OK but Level 2 needed sorting. Nicole Johnson and Liz Sykes suggested that perhaps the two could be combined. NJ to run another Level 2 course.	<b>NJ</b>
09/11.02	09/01.02 <i>Land training CPDs</i>	Accredited Course – Wolverhampton Univ have space to run another course. Dan Careless is happy to run the loS course, although he could deliver a revised course but it would have to be accredited by loS. Black Country Consortium Coaches Conference planned for 7 June at Wolverhampton Uni. Possible CPD on starts and turns but unfortunately clashes with Bagcats. Voice Projection Course to be looked at.	<b>DD</b>
09/11.03	09/01.02 <i>Land Training Protocols</i>	Formal procedures to be written – to be looked into at BSCTA.	<b>JD/Regional Coaches Forum</b>
09/11.04	09/01.05 <i>County workforce coordinators meeting</i>	Not completed.	

<b>09/11.05</b>	<i>09/01.08 Grand Prix series at Level 3</i>	Ongoing.	<b>JD / ES</b>
<b>09/11.06</b>	<i>09/01.09 Timekeeper certificates and contact details for Young Officials</i>	Young Officials packs available from Regional Office. Although Young People can do Timekeeper Course, names and contacts are not allowed in handbooks. Recommendations that Clubs inform the County Officials Secretary so they can be used if wished.	<b>All</b>
<b>09/11.07</b>	<i>09/01.11 Swim 21 panel members</i>	Completed.	
<b>09/11.08</b>	<i>09/02.00 Masters document</i>	Completed.	
<b>09/11.09</b>	<i>09/02.00 Contemporary Issues CPD for officials to be investigated</i>	Course booked for 10 <sup>th</sup> May and funded by the Region. Encourage officials to attend and then run their own course. Hopefully at least 1 person from each County – JR arranging notice on website.	<b>All</b>
<b>09/11.10</b>	<i>09/03.00 Schedule of events</i>	Will be sent out with Youth Champs acceptances.	
<b>09/11.11</b>	<i>09/05.00 Disability Officials Course</i>	New dates to be arranged.	<b>DD</b>
<b>09/11.12</b>	<i>09/07.01 Coventry report</i>	Circulated.	
<b>09/11.13</b>	<i>09/07.02 Communication Project</i>	Ongoing.	<b>DD/IL</b>
<b>09/11.14</b>	<i>09/09.00 Regional President to be notified of meetings</i>	The Regional President has withdrawn as ASA President Elect due to illness - John Russell's name to be put forward. Regional Office to pass on all relevant dates.	
<b>09/11.15</b>	<i>09/09.00 Medical Classifiers</i>	Dave Corbett approached Jill Sparkes. DD to pass papers to ES.	<b>DD</b>
<b>09/11.16</b>	<i>09/09.00 List of Clubs working towards Swim 21</i>	Completed.	
<b>09/11.17</b>	<i>09/09.00 Date for 2010 Disability Champs to JR</i>	Date not available yet.	

09/12.00	<b>Report from ASATSC of 29<sup>th</sup> March 2009</b>	<p>1. 'Success is Long Term' booklet – a further mass distribution to Regions prior to County Champs 2010.</p> <p>2. A proposal to move from GB points to FINA points has been approved and will come into effect from 1<sup>st</sup> Jan 2010.</p> <p>3. Age Group Correction Factors – Agreement to do away with age group correction factors as from 1<sup>st</sup> Jan 2010.</p> <p>4. ASATSC – Technical Committees to be reviewed. Now need to apply to be part of the technical committee. Recommendations from SC that we apply so that we always have representation on the Technical Committee.</p> <p>5. Dates for National Championships  2010 – AG 28<sup>th</sup> July – 1<sup>st</sup> August  Youth Champs – 3<sup>rd</sup> – 7<sup>th</sup> August  2011 – AG – 22<sup>nd</sup> – 26<sup>th</sup> July  Youth Champs – 21<sup>st</sup> – 25<sup>th</sup> July  2012 – AG – 22<sup>nd</sup> – 26<sup>th</sup> July  Youth Champs – 28<sup>th</sup> May – 1<sup>st</sup> June  ASA National Championships - 2010 – 18<sup>th</sup> /21<sup>st</sup> August  2011 – 15<sup>th</sup> /18<sup>th</sup> June  2012 – 20<sup>th</sup> /23<sup>th</sup> June</p> <p>6. GB Short Course – to be held bi-annually – this year in August at Leeds.</p> <p>7. ISA – Clubs need to be aware that there are changes in the criteria for checking volunteers. As well as CRB they will be checked with ISA, the cost is £64 each but is free to ASA members. Unless registered cannot act as volunteer. See documents on website.</p> <p>8. Commonwealth Games 2010 in Delhi.</p> <p>9. Swim 21 – County Officers based in County Sports Partnerships will be delivering Swim 21.  Black Country – Mandy Mason  Hereford &amp; Worcester – Helen Preedy.</p>	
09/13.00	<b>Events</b>	Corby has been booked for Short Course.	
09/14.00	<b>Licensed Meets</b>	<p>Warkwicksire have asked whether Level 2 and Level 3 can be run together. JR had reported that this is illogical and unworkable.</p> <p>We believe other regions do double up. ES to speak with Barry Saunders and Jane Davies.</p>	<b>ES</b>
09/15.00	<b>Officials</b>	<p>Chairman of Officials Committee is Neil Booth.</p> <p>Can funding come from Awards for All funding to pay for officials fees?</p> <p>Tighten up on 800/1500 times.</p> <p>John Russell has accepted the ASA President Elect position and as such the Region will need to appoint a Regional Officials Co-ordinator.</p>	
09/16.00	<b>Swimming records</b>	Records report noted and agreed.	

09/17.00	<b>Disability Swimming Championships</b>	A report was circulated from Sarah Brown. Dates for these events need to be looked at nationally along with the swimming calendar. WM Swimming Committee asked to undertake organisation of Regional Disability Championships. Warks offered pool at Stetchford with a lane to run classification. 16/23/30 January 2010 to be looked at. Also need to look at the entries date.	<b>LJ</b>
09/18.00	<b>Regional Coaches Forum</b>	Dev Camps – Level 1 and Level 2 with as many coaches as possible – think we have enough of our own. CSP to nominate coach to attend. L1 x 3 – 1 day camp L2 x 3 – 2 day camp Open Water x 3 – 1 day. Swimmers are selected from Nationals in the summer. Need to up the profile on our coaches within the region. Regional Days – Annual Conference – swimmer movement protocol agreed. Website on coaches section should be a closed section.  Lesley Hill to look at funding.  Teachers and Coaches should have a Licence – part of Swim 21 – details on website.	
09/19.00	<b>Working group updates</b>		
09/19.01	<i>Swimmer pathways</i>	Debbie Deane reported that this has taken off in Coventry and extended into the schools programme and has gone forward nationally. Thanks were expressed to JD for piloting the scheme.	
09/19.02	<i>Communication project</i>	Ian Lamb – No report.	
09/19.03	<i>Competition working group</i>	Liz Sykes – No report.	
09/20.00	<b>County updates</b>		
09/20.01	<i>Shropshire</i>	Reducing County Championships to 2 weekends in line with Nationals.	
09/20.02	<i>Staffordshire</i>	No report.	
09/20.03	<i>Warwickshire</i>	County Championships went very well.  4 Training Days were held in January with 120 children from 7 Clubs from Coventry, Solihull & Warwickshire which included Land Training.  Coaches Forum set up with 6 out of 7 Clubs represented.  Congratulations were extended to Jo on her recent marriage.	
09/20.04	<i>Worcester County</i>	Steering Group still working towards Club/Coach Funding. Still to hold Development Group training with Mark Rose.	
09/21.00	<b>AORB</b>	ES had received an email from Nuneaton with regard to a closing date which had been brought forward. ES to ask	<b>ES</b>

		<p>for reasons for this.</p> <p>DD reported from the Workforce Planning Meeting that it is important that Clubs need to inform them of their requirements so that training seminars can be worked out.</p> <p>There was a short discussion on swimwear. Swimmers are wearing 2 costumes which may add as a buoyancy aid. It was also pointed that they are worn because of modesty issues.</p>	
<b>09/22.00</b>	<b>Date of next meeting</b>	<b>Thursday 16<sup>th</sup> July, 6.30pm</b> <b>Venue TBC</b>	<b>Regional Office</b>