

Registered Swimming Officials – Licence Renewal Application Form

Please complete this form in BLOCK letters and return to:-

Institute of Swimming, Harold Fern House, Derby Square, Loughborough, Leicestershire, LE11 5AL

ASA/SASA/WASA/IoS Membership No:		Date of Birth:	
Title:	1 st Name:	2 nd Name:	
Surname:			
Address:			
Post code:			
Home Tel No:			
Email address:			
Club:			
Please tick the appropriate box or boxes to denote your current level of qualification:		Judge Level 1 <input type="checkbox"/>	Judge Level 2 <input type="checkbox"/> Judge Level 2 S <input type="checkbox"/>
		Referee <input type="checkbox"/>	Other(please state).....
<p>I wish to renew/apply for a licence to officiate and can confirm that I agree to abide by the applicable Home Country Code of Ethics in swimming and accept the applicable Home Country jurisdiction on any breach of the code.</p> <p>I enclose / have sent by email (delete as appropriate) a non-returnable passport size photograph. (To send your photograph electronically please use ioslicensing@swimming.org) The photograph must be:</p> <ul style="list-style-type: none"> • 45 millimetres (mm) high x 35 millimetres (mm) wide (Do not trim your photograph to meet this condition) • Taken against an off-white, cream or light grey plain background so that your features are clearly distinguishable against the background • Printed on low gloss, plain-white photo-quality paper (with no watermarks, embossing or printing on the back) • Undamaged, for example, by creases from paperclips. <p>I enclose a cheque payable to the Institute of Swimming (IoS) £10.00 and confirm that the information above is accurate.</p> <p>Signed: _____ Date: _____</p>			
<p>To be completed by a Referee, Regional/ County organiser or authorised person</p> <p>I confirm the above named person has attained the qualifications as listed above and have seen evidence of continued professional development as declared overleaf.</p>			
Print Name:	Signature:	ASA/SASA/WASA/IoS Membership Number	Date:

Evidence submission for Renewal/Initial Application

Mandatory Elements

Please ensure that a Course Leader, Referee or other authorised official signs off each element. Use your log book to provide evidence where appropriate.

	Description		Date	Signature of Course Leader/Referee or Authorised official
M5	Attendance at Official's Awareness/ Contemporary Issues Module			
M6	Attendance at a FINA Rules Update			
M7	Officiating Experience- to include Meet venue and License Level	Role/Duty		
7.1				
7.2				
7.3				
7.4				
7.5				
7.6				
7.7				
7.8				

Elective Options

A minimum total of 10 points is required from the following options based upon 1 point per hour. A minimum of 2 different options must be included although the maximum points in each option may not be achieved. Evidence submitted cannot be more than 4 years old.

	Description	Max Points	Date	Duration/Points	Signature of verification
E1	Attendance at BS or IoS CPD event for officials	6			
E2	Additional Qualification	3			
E3	Undertaken mentoring by a more experienced official	4			
E4	Have mentored an unqualified or less qualified official	5			
E5	Course Leader/Deliverer of Officials Seminar/Course	6			
E6	Participation in a committee/working party at County, Regional or National level	6			
	Total Points				