



The Role of the Institute of Swimming

Title

The name of the Company is THE INSTITUTE OF SWIMMING Ltd

Objects

The objects are:

- To provide a robust insurance service which covers you for – Civil & Public Liability, Personal Accident, Loss of Income. Other benefits involve – Corporate Insurance, Employment Opportunities and Discounts, Advice and Support.
- To provide membership advice on a variety of issues.
- To provide the opportunity to participate in the Continuing Professional Development Programme.
- To provide essential communications on the issues in sport, mainly within the publication “Swimming”.

Membership

Membership is open to holders of the ASA/STA and/or RLSS Teachers and Coaches Certificates in all disciplines of the sport. Membership may also be open to holders of such qualifications as may from time to time be approved by the ASA or the RLSS as qualifying standards in connection with their Teaching and Coaching Awards and accepted or approved by the Directors of the Institute. Applications for membership shall be submitted to the **Institute of Swimming, Harold Fern House, Derby Square, Loughborough, LE11 5AL. Tel: 01509 618746. Fax: 01509 618701. Or alternatively contact us at www.britishswimming.org or e-mail us at IOS@swimming.org**

Subscription / Price

The annual subscription shall be as determined by the Directors. Any members whose subscription is not paid within two months of the due date shall be disqualified. Any members so disqualified shall not be entitled to any of the privileges of membership and must take written application to renew his / her membership and the membership fee shall accompany such application. The annual subscription is £45.00 for single membership and £32.00 for every member thereafter (must reside at the same address). The initial subscription should be made by cheque made payable to IOS. Simply complete the form enclosed, and return to us.

Nine Reasons Why You Should Join The Institute

1. Collective Identity

The IOS provides every individual member with a collective identity which is evidenced by the use of designated letters after the member's name, MIOS (Member), AIST/AISC (Associate), FIST/FISC/FIOS (Fellow). The discipline of the sport concerned is indicated in brackets following the designated letters.

Qualifications achieved prior to 1 September 1994:

AIST	Associate Member of the Institute of Swimming for holders of the ASA Teachers Certificate, the Scottish ASA Teachers Certificate or the Welsh or Irish ASA Teachers Certificate.
AIST(D)	
AIST(SS)	For holders of the ASA Teacher Certificate for Synchronised Swimming.
AIST(TD)	For holders of the ASA Teachers Certificate for Swimming for the Disabled.
AIST(LS)	For RLSS Teachers, Tutors and Trainer/Assessors.
AISC(A)	For holders of the ASA Assistant Club Coach Certificate.
AISC	For holders of the ASA Club Coaches Certificate.
AISC(WP)	For holders of the ASA Grade One Water Polo Coaches Certificate.
FIST	Fellow of the Institute of Swimming, for holders of the ASA Advanced Teachers Certificate.
FIST(TD)	
FIST(SS)	For holders of the ASA Advanced Teachers Certificate for Synchronised Swimming.
FIST(LS)	
FISC	For holders of the ASA Coaches Certificate.
FISC(SS)	For holders of the ASA Coaching Certificate for Synchronised Swimming.
FISC(WP)	For holders of the ASA Grade Two & Grade Three Water Polo Coaches Certificate.

Qualifications after 1 September 1994:

MIOS	Members of the Institute of Swimming for holders of the Assistant Teacher Certificate (all disciplines).
FIOS	and above (all disciplines).

Holders of the ASA Preliminary Certificate are not entitled to use

2. INSURANCE COVER

The IOS provides a comprehensive civil and public liability, personal accident and loss of income insurance cover. (See separate sheet for details.)

3. CONTINUOUS PROFESSIONAL DEVELOPMENT

The IOS is an approved training provider and provides a comprehensive range of training and up-date seminars throughout the British Isles.

4. ADVISORY AND SUPPORT SERVICE

The IOS provides advisory services on all aspects of legal, technical and employment matters. The IOS also provides initial support services to members who are unfortunate enough to be involved in grievance and disciplinary matters.

5. REGISTER OF MEMBERS

The IOS maintains a national database of national qualified swimming teachers as a means to bring the members to the notice of Local Authorities, Swimming Pool Operators, and other appropriate bodies concerned with the employment of swimming teachers and coaches.

6. PREFERRED RATE FACILITIES

The IOS negotiate a wide variety of preferred rates for its members. Details available upon request.

7. COMMUNICATION

The magazine "Swimming" is sent to each member every month containing details of Courses, Seminars and interesting articles. The IOS has a web site, which has full details of Institute activities. .

8. REGIONAL DEVELOPMENT

The IOS covers the whole of the British Isles and works through Regional Groups. Each Region organises several seminars each year, to enable those members who wish to meet to join in activities of mutual interest and concern and to exchange ideas and technical information.

IOS Designations

ASA/RLSS/STA Qualifications	ASA Designation	IOS Designations	
		Old Designation (before 9/94)	New Designation (after 9/94)
ASA Preliminary Teacher (Swimming)		~	~
Swimming Distance Learning	SDL	~	MIOS
ASA Assistant Teacher (Swimming)	SA	~	MIOS
ASA Swimming Lane Coach	SLC	~	MIOS(LC)
Primary School Teacher Certificate (Swimming)	SPT	~	MIOS(PS)
ASA Teacher (Swimming)	SCT/ST/STC	AIST	FIOS
Scottish/Welsh/Irish ASA Teacher (Swimming)	SCT/ST/STC	AIST	FIOS
ASA Advanced Teacher (Swimming)		FIST	~
ASA Preliminary Coach (Swimming)		~	~
ASA Assistant Club Coach (Swimming)		AISC(A)	~
ASA Club Coach (Swimming)	SCC	AISC	FIOS(CC)
ASA Coach (Swimming)	SC	FISC	FIOS(C)
ASA Senior Coach (Swimming)		FISC	~
ASA Masters Module	SCM	~	FIOS(MCC)
ASA Preliminary Teacher (Diving)		~	~
ASA Assistant Teacher (Diving)	DA	~	MIOS(D)
ASA Teacher (Diving)	DT	AIST(D)	FIOS(D)
ASA Advanced Teacher (Diving)		FIST(D)	~
ASA Club Coach (Diving)	DCC	AISC(D)	FIOS(DCC)
ASA Coach (Diving)	DC	FISC(D)	~
ASA Trampoline Module		~	FIOS(TDM)
ASA Preliminary Teacher (Synchronised Swimming)		~	~
ASA Assistant Teacher (Synchronised Swimming)	YA	~	MIOS(SS)
ASA Teacher (Synchronised Swimming)	YT	AIST(SS)	FIOS(SS)
ASA Advanced Teacher (Synchronised Swimming)		FIST(SS)	~
ASA Club Coach (Synchronised Swimming)	YCC	AISC(SS)	FIOS(SSCC)
ASA Coach (Synchronised Swimming)	YC	FISC(SS)	~

ASA/RLSS/STA Qualifications	ASA Designation	IOS Designations	
		Old Designation (before 9/94)	New Designation (after 9/94)
ASA Preliminary Coach (Water Polo)		~	~
ASA Assistant Teacher (Water Polo)	WA	~	MIOS(WP)
ASA Teacher (Water Polo)	WT	AIST(WP)	FIOS(WP)
ASA Grade One (Water Polo)		AISC(WP)	~
ASA Grade Two (Water Polo)		FISC(WP)	~
ASA Grade Three (Water Polo)		FISC(WP)	~
ASA Club Coach (Water Polo)	WPCC	AISC(WP)	~
ASA Coach (Water Polo)	WPC	FISC(WP)	~
ASA In Service Certificate (Aquafit)		~	~
ASA Assistant Teacher (Aquafit)		AIST(AQ)	MIOS(AQ)
ASA Teacher (Aquafit)	AT	AIST(AQ)	FIOS(AQ)
ASA Aquafit Deep Water		~	FIOS(AQDW)
ASA Preliminary Teacher (Disabilities)		~	~
ASA Assistant Teacher (Disabilities)	HA	~	MIOS(TD)
ASA Teacher (Disabilities)	HT	AIST(TD)	FIOS(TD)
ASA In Service Certificate (Adult & Child)		AIST(PB)	~
ASA Teacher (Adult & Child Water Activities)	PT	~	FIOS(PB)
RLSS UK Teacher & Trainer/Assessor		AIST(LS)	AIST(LS)
RLSS UK Adviser (or Examiner) & National Trainer/Assessor		FIST(LS)	FIST(LS)
Federation of Water Fitness Professionals		~	~
Swimming Teachers Association Teachers Qualification		~	AIST(STA)

Insurance Cover For IOS Members

❖ Civil Liability Cover:

This indemnifies all Members for their Civil Liability for injury, death or damage arising out of their activity as swimming teachers and coaches anywhere in the world. The limit of indemnity is £10m for any one occurrence and includes Member to Member, Leased or Rented Premises, Libel, Slander. Products Liability is also included but limited within the aggregate in any one period of insurance. The interests of Principles such as Local Authorities, Pool Owners and the like assumed under contract are also included. The Policy is written on a Claims Made Wording and it is imperative that all incidents are logged in an Accident Book and then advised to insurers in accordance with the attached Incident Notification Guidelines.

❖ Personal Accident Cover:

This cover applies to all Members of the Institute who are UK residents who are between the ages of 16 and 75 years and is on a worldwide basis. The following benefits are included:

1	Death	£5,000
2	Loss of two or more Limbs or both Eyes or one of each	£50,000
3	Loss of one Limb or Eye	£50,000
4	Permanent Total Disablement from any gainful employment or gainful occupation	£50,000
5	Temporary total disablement from the Insured Person's usual occupation	£50.00 per week*
	Payable for a maximum of 104 weeks, or the period of the insured person's contract period with their employer at the time of the accident (whichever is the lesser).	
	(Benefit 5 is not payable for the first 14 days of disablement in respect of any one accident or for any Insured Person not in regular gainful employment.)	

* or the average weekly earnings over the past 3 months whichever is the lesser

Aircraft Accumulation Limit:

- (a) £1,000,000 in respect of Multi Engined Aircraft
- (b) £250,000 in respect of all other Aircraft

The cover operates only in respect of certain activities as follows: -

The policy shall only apply whilst any person insured is on any premises for the purpose of engaging in teaching, coaching or giving instruction in his capacity as a Member of the Institute and including direct travel to and from such activity within their own country of residence.

ONLY one of the benefits number 1-4 shall be payable as a result of the same event. Benefit 4 shall not be payable until the total disablement has lasted two years.

The cover does not include:

a	The person flying of any kind other than as a passenger
b	Committing or attempting to commit suicide
c	The person driving a motor vehicle with more than the legally permitted level of alcohol in the body
d	War or Terrorism
e	Taking a drug that is not lawfully available, HIV/ AIDS
f	The person insured having any physical or mental defect or infirmity of any sort which was known to the Insured Person when the insurance was taken out
g	Undertaking sport against medical advice
h	Any sporting activity undertaken as a professional

❖ **Loss of Income Cover:**

Loss of income due to temporary closure of a swimming pool within UK & Eire following the occurrence of an insured peril, up to a maximum benefit of £100 per week per teacher subject to a maximum sum insured of £2,500 any one closure of any one swimming pool. Maximum indemnity period 26 weeks. Perils insured are: fire, explosion, lightning, aircraft, earthquake, riot/civil commotion, storm/ flood, escape of water, impact, theft, subsidence, accidental damage. The first 14 days of each and every claim is excluded.

All policies are underwritten by Royal & Sun Alliance Group. The above should be taken as only a summary of cover. Full policy terms and conditions are available on request. For any queries concerning the details above, please contact Perkins Slade Ltd on 0121 698 8050, who are the IOS's Insurance Brokers.

In the event of a claim:

You must report every claim and any incident that is likely to give rise to a claim in the future. Incident Notification Guidelines are included. Please contact Perkins Slade Ltd and complete the necessary report/claim form as soon as possible to avoid prejudicing your claim. Do not admit liability, do not make an offer or promise to pay. Should you have reason to claim under any policy, please contact IOS's brokers, Perkins Slade Limited on 0121 698 8050.

Royal & Sun Alliance Group are members of the General Insurance Standards Council and are authorised and regulated by the Financial Services Authority.

Application for Membership

COMPLETED APPLICATION FORMS SHOULD BE SENT TO:
 Institute of Swimming,
 Harold Fern House, Derby Square, Loughborough, LE11 5AL
 Tel: 01509 618 746 **01509 618 701**

Email: IOS@swimming.org

Web Site: www.britishswimming.org

Reg. No.: 1 7 5 9 2 1 0

(BLOCK CAPITALS PLEASE)

Mr/Mrs/Miss/Ms	Address
First Name (s)	
Surname	Post Code

Day Time Tel	Date of Birth
Evening Tel	Email Address
Mobile No.	Occupation
Fax No	

QUALIFICATION	CERTIFICATE NUMBER	DATE
ASA		
ASA		
ASA		
ASA		
STA		
RLSS Trainer/Assessor		
FWFP		
International Equivalent		

***Where there is no certificate number please attach a photocopy of the relevant certificate.**

Please enclose your first payment. (See Subscription/Price Paragraph on page 1).

I hereby apply for membership of the Institute

Signed:

Date.....